

**Office of the Principal,
R.D.S. Degree Mahavidyalaya, Kundabai**

No. 474

Date. 23-04-2026

To

The District Informatics Officer/Officer In-Charge,
National Informatics Centre,
Mayurbhanj District Centre,
Baripada-757001,
Mayurbhanj, Odisha.

Sub:

Publication of the Quotation Call Notice for procurement of I.T. Infrastructure Items for R.D.S. Degree Mahavidyalaya, Kundabai, Mayurbhanj on the Mayurbhanj District Website

Sir,

Kindly find enclosed herewith the soft copies contents (in English), verified, found to be correct and virus/malware free [In PDF files (*pdf format, maximum size 3 MB)] written in CD-ROM and hard copies of the Quotation Title (In English) to be published on the Mayurbhanj District Website from **date.23.04.2026 from 01.00 PM** and to be deleted from the website from **date. 06.05.2026 up to 01.00 PM.**


This information may kindly be displayed in the Mayurbhanj District Website under the following section: [Tick the suggested Section].

- Departments
- Culture
- Tourism
- Tenders/Quotation
- Recruitments/Results
- Documents
- Citizen Services
- Any other Suitable Section

Encl:

As above

Yours faithfully,


23/04/2026

Principal,

R.D.S. Degree Mahavidyalaya,
Kundabai, Mayurbhanj

**R.D.S. Degree Mahavidyalaya
Kundabai, Mayurbhanj**

**OFFICE OF THE PRINCIPAL,
R.D.S. DEGREE MAHAVIDYALAYA, KUNDABAI, MAYURBHANJ**



QUOTATION CALL NOTICE

No. 469 /Date. 23-04-2026

The office of the Principal, R.D.S. Degree Mahavidyalaya, Kundabai invites Sealed Quotation from intending reputed Suppliers/Authorised Dealers/Firms/Register Entities having valid GST registration and PAN/TIN for supply and installation of computer and other I.T. equipment (e.g. Computers All-in -One, UPS system and Multifunction Printer (MFPS) etc.) for the office of the Principal, R.D.S. Degree Mahavidyalaya, Kundabai . The Quotation complete in all respect adhering to the following terms and should be received in this office **on or before Date. 06.05.2025 (3.00 PM)**. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

The cost of the supplied articles shall be paid only after delivery and installation in this office in good serviceable condition. The undersigned all rights to cancel this quotation without any prior notice to the suppliers. The quotations shall be received through **Registered Post/Speed Post/Courier addressing to the Principal, R.D.S. Degree Mahavidyalaya, Kundabai on or before 06.05.2025 by 3.00 PM and will be opened on 08.05.2025 at 11.00 AM** in the office chamber of the undersigned. Further order will be placed and the supplier should supply quoted articles within **5(Five) days in this office** acceptance of the quotations. Since provisions of the quoted items are to be completed in a time bound manner, failure to deliver/installation of the items in the prescribed time frame will lead to cancellation of the Supply Order.

The following terms and conditions should be strictly adhered to:

1. Please send your sealed quotations(s) through **Registered/Speed Post/Courier only** so as to reach at this office **on or before 06.05.2025 by 3.00 PM**. Sealed quotation(s) received after the closing date and time will not be entertained. And this office will not be responsible for them. **Quotation(s) through fax/e-mail / By Hand will not be entertained.**
2. A supplier may offer separate quotations for one or for each item. ***The category description must be super-scribed on the sealed envelope (e.g. SUPPLY/INSTALLATION OF _____ ITEMS).***
3. The envelope containing the quotation should be properly sealed (preferably wax/ Cello tape seal). If the envelope containing the quotation is not sealed and marked as above, the Purchaser will assume no responsibility for its misplacement or premature opening.
4. The above quotation(s) will be opened on scheduled date, time and venue. The interested Vendor(s) or their authorised agents shall remain present during opening of quotations with appropriate samples representing of each items which will be provided at their own expenses. Nobody will be allowed to participate in the opening of Sealed Quotations without

authorisation. In exigency the quotation will also be opened in/ without the presence of representative of the quotations.

5. If the above stated opening or closing date(s) happen to be Govt. Holiday(s)/bandh, the submission/opening of the Sealed Quotation will be on the next working day as per the time scheduled.
6. The quality will be decided after verification of the sample and order will be placed. The Principal, R.D.S. Degree Mahavidyalaya, Kundabai has the right to order or not to order for supply and installation. The Principal, R.D.S. Degree Mahavidyalaya, Kundabai also has right to divide/split the total order among more than one party. ***Contract would ordinarily be awarded to the lowest evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in this bidding document.*** Decision of the Principal, R.D.S. Degree Mahavidyalaya, Kundabai will be final and binding on all vendors/bidders. The Principal, R.D.S. Degree Mahavidyalaya, Kundabai may order whole items as a single unit from the lowest quoted technically qualified bidder or may decide among different technically qualified bidders quoted lowest for different items, if needed.
7. Manufacturer's name, make, model catalogue/part No./Code No., process etc. of each item if any should be clearly mentioned. If imported, the name address, phone, fax and e-mail (if any) of the Beneficiary/Manufacturer and authorised Indian agent (if you are a sub-agent) should be mentioned.
8. Document supporting both past and present status of both the Manufacturer and supplier should be enclosed. Authorisation Certificate of the concerned company in your favour (or in favour of your firm through your principal dealer if you are a sub-agent) to sell/service/giving Annual Maintenance Service for the above items(s) should be enclosed along with the Sealed Quotation otherwise the same will be rejected. If you are a sub-agent a principal dealer of the main company, then a letter from the principal dealer for giving direct service/AMC to this office by them should be enclosed. Other than the rates quoted by the firms, priority of selection will be given to those firms having credentials of supplying to Govt. of India/ Govt. of Odisha in the past.
9. The payment will be made within thirty working days after successful fixing/installation and satisfactory performance. No advance payment can be made for supply of the above items.
10. **Technical literatures, brochures etc. supporting the above specifications or facilities may be seen/referred. The Bidders/vendors are requested to highlight/underline the specification in the technical Brochure as per the specification wanted by the Office. The company should submit all relevant drawings and sketches of each product separately in line with specifications along with the bid.**
11. **The quoted rate must be inclusive of all taxes (CGST, SGST, IGST & other taxes as applicable and fees (including transportation, installation/any other).**

12. The quotation must be attached the valid GSTIN certificate, GST and IT return (minimum 2 years). Incomplete quotations paper shall not be entertained by the committee.
13. The undersigned reserves the right to award the supply to more than one supplier if situation warrants so at the lowest price in view of the time constraints for completion.
14. No advance payment shall be considered payment shall be made subject to condition that after complete delivery of the materials and installation in good condition as per specification.
15. Proper GST Bills along with details of Bank A/C for payment.
16. TDS as per GST and IT act will be applicable.
17. **Defective materials, if any, shall be replaced without added cost by the supplier within 07(Seven) working days of receipt of the Material/Spare Parts.** Bidders will be solely responsible for the service and maintenance or replacement of the same within the period of warranty/guaranty respectively.
18. The selected supplier/manufacturer must provide a warranty/guaranty starting from the date of delivery of the goods to be mentioned against each item.
19. Any difference or variations in the brand name of specification from our specification should be clearly mentioned. Brochure/Technical literature containing the detailed specification of the models quoted should be enclosed. Give detail specification of all parts and accessories to be supplied.
20. Any freebies to be supplied with the article should be clearly mentioned.
21. **EARNEST MONEY DEPOSIT (EMD/BID SECURITY):** The EMD/Bid security is required to protect the Purchase against the risk of Bidders conduct, which would warrant the security's forfeiture. **An earnest money @ Rs.6,000/- (Rupees Six thousand)only must be deposited in shape of A/C payee Demand Draft of a Nationalised bank in favour of "Principal, R.D.S. Degree Mahavidyalaya, Kundabai" payable at "Udala" along with the Quotation.** The EMD should normally be remaining valid for a period of minimum 90 days beyond the final bid validity period. Please mention the item name and address in the back side of the EMD draft for our reference. The EMD to the unsuccessful Bidder(s)/Vendor(s) will be returned to them at the earliest (within 30 days) after expiry of the final bid validity or latest on or before the of the award of the contract or order whichever is earlier without any interest. The earnest money of the successful Bidder/Vendor will be returned to them without any interest after completing the successful installation/ Delivery in good and serviceable conditions. Bidder(s)/Vendor(s) exempted from applying EMD shall have to furnish the related valid document for such exemption.
22. Sealed Quotation(s) without appropriate Sealed Quotation fees & EMD will be rejected at the spot of opening of the Sealed Quotation and no reconsideration will be made.
The EMD/Bid Security may be forfeited
 - a) If a Bidder withdraws, modifies, revises, deviates from its bid or any of the terms and conditions of this Sealed Quotation enquiry document during the period of bid validity specified by the Bidder on the Bid Form: or

- b) In case of a successful bidder, if the bidder fails to furnish order of acceptance within 30 days.

Exemption form EMD

Firms registered with NSIC and Central Public Sector Enterprises (PSE) who are exempted from payment of EMD are allowed exemption from payment of EMD/SD if the product being quoted is actually manufactured by them and the product is registered with these agencies. Firms registered with these agencies selling products of other companies and not manufacturing the products being quoted by them are not allowed exemption form. To avail EMD exemption, the firms should submit a legible photocopy of valid Registration Certificate. Registration certificate should be valid as on date of quotation. Photocopy of application for registration as NSIC or for renewal of NSIC will not be acceptable. Such offers will be treated as offers received without EMD. EMD exemption document (as Specified above) should be deposited by Sealed Quotation due date and time with the Sealed Quotation Registration with GeM will not entitle the Sealed Quotation to claim exemption from payment of EMD.


23. **Opening and Evaluation of Bids**

- i. The Purchaser will open all Bids in the presence of Purchase Committee members and Bidders' representatives who choose to attend, as per the schedule given in bid details. The Bidders' representatives who are present shall sign the quotation opening sheet evidencing their attendance.
- ii. During evaluation of bids, the Purchaser may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and response shall be in writing and no change in prices or substances of the bid shall be sought, offered or permitted. However, no negotiation shall be held except with the lowest bidder.
- iii. Preliminary Examination: The Purchaser will examine the bids to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order. Bids from suppliers, without proper Authorisation from the manufactures shall be treated as non-responsive and rejected.
- iv. Arithmetical errors in financial bids will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, its bid will be rejected.
- v. The Purchaser may waive minor informality, non-conformity irregularity in a bid, which does not constitute a material deviation, provided such a waiver, does not prejudice or affect the relative ranking of any Bidder.
- vi. Prior to the detail evaluation, the Purchaser will determine the substantial responsiveness of each bid to the bidding documents. For purpose of these clauses, a substantially responsive bid is one, which conforms to all the terms and conditions of the bidding

documents without material deviations. Deviations from or objections or reservation to critical provisions such as those concerning Bid Security/Performance Security, Warranty, Force Majeure Applicable law and Taxes and Duties, etc., will be deemed to be a material deviation.

- vii. If a bid is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the non-conformity.
24. **Contacting the Purchaser:** No Bidder shall contact the Purchaser on any matter relating to its bid from the time of the bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the purchaser, it should do so in writing. Any effort by a Bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or contract award may result in rejection of the Bidder bid and forfeiture of the EMD without prejudice to any other action against such bidder as deemed fit by the Purchaser.
25. **Liquidated damages/Penalty: the date of delivery mentioned in Office order should be strictly adhered to otherwise, the Principal, R.D.S. Degree Mahavidyalaya, Kundabai reserves the right not to accept the delivery in part or full and to claim the liquidated damages/Penalty at 1% per week or part thereof.**
26. If supply is not completed within the stipulated period and no extension at the period of supply is applied for and granted this office reserves the right to make purchase from any other sources without sending any intimation to cancellation of the order placed with the vendors. If the Sealed Quotation(s) fail to execute the order(s) within the time period, as indicated in the Sealed Quotation/order for supplies or as mutually agreed to the order will be cancelled. They will also be liable for all damages sustained by the Office for non-supply including the liability to pay any difference between the prices accepted by him and those ultimately paid by the office for the articles wise the firm will be black-listed from the office purchases. The Principal, R.D.S. Degree Mahavidyalaya, Kundabai will assess such damages and his decision in the matter will be final.
27. The contract for supply cannot be sublet without the permission of the Principal, R.D.S. Degree Mahavidyalaya, Kundabai. The article supplied and installed should strictly conform to the specification, grades etc. and quoted by the firm or to the samples by the firm and accepted by this office. If any of the articles supplied by the Sealed Quotation are found to be bad or unsound, un-merchantable, inferior in quality, or not in accordance with the description or otherwise faulty or unfit for use or unwholesome, the price or prices, of such article incomplete Sealed Quotations/Sealed Quotations without required documents will be rejected. Sealed Quotations submitted after the closing date and time will not be entertained.
28. Any cheating or forgery found at any moment, the Principal, R.D.S. Degree Mahavidyalaya, Kundabai has the right to forfeit the EMD or Security Money and empowered to take legal action as deemed fit.


29. The Principal, R.D.S. Degree Mahavidyalaya, Kundabai reserves the right to accept/reject any/all the Sealed Quotations in part or in full without assigning any reason thereof.
30. In the event of any dispute or any difference(s) found between the vendor and Principal, R.D.S. Degree Mahavidyalaya, Kundabai and Vendor(s), the matter shall be referred to the Civil Court of Udala exclusively.
31. The purchasing committee may further negotiate the price and best quality subject to the limitation of fund allotment vide letter No. 16576 dated. 23.03.2026 of the F.A. -cum- Special Secretary to Government, Higher Education Department, Odisha for this purpose.
32. The decision of the Purchase Committee is final in all respect.
33. The Undersigned reserves the right to cancel any or all of the quotations without assigning any reason thereof.


Principal, 23/04/2026

R.D.S. Degree Mahavidyalaya,
Kundabai, Mayurbhanj
R.D.S. Degree Mahavidyalaya
Kundabai, Mayurbhanj

Memo No. 470 /Dated. 23-4-26


Copy submitted to the Sub-Collector Kaptipada, Udala cum President, G.B. for favour of kind information and necessary action with reference to letter communicated vide Memo No. 16581 dated. 23.03.2026 of the A.F.A. -cum- Deputy Secretary to Government, Higher Education Department, Odisha.


Principal, 23/04/2026

R.D.S. Degree Mahavidyalaya,
Kundabai, Mayurbhanj
R.D.S. Degree Mahavidyalaya
Kundabai, Mayurbhanj

Memo No. 471 /Dated. 23-4-26


Copy to The District Informatics Officer/Officer In-Charge, National Informatics Centre, Mayurbhanj District Centre, Baripada for information and request to publish the Quotation Call Notice on the website for wide circulation.


Principal, 23/04/2026

R.D.S. Degree Mahavidyalaya,
Kundabai, Mayurbhanj
R.D.S. Degree Mahavidyalaya
Kundabai, Mayurbhanj

Memo No. 472 /Dated. 23-4-26

Copy to the Establishment Section/ Accountant /Notice board, for favor of kind information and wide publication.. OIC, Website is requested to upload the Quotation Call Notice in the college Website: www.rdsdmkundabai.edu.in for wide circulation.


Principal, 23/04/2026

R.D.S. Degree Mahavidyalaya,
Kundabai, Mayurbhanj
Principal
R.D.S. Degree Mahavidyalaya
Kundabai, Mayurbhanj

2. AIO - Intel 15

Motherboard	
Chipset Series	Intel Q series
Chipset Number	Intel Q670
Expansion Slot(Mdot 2)	2 or higher
Processor	
Processor Make	Intel
Processor Generation	14
No Of Cores per processor	10 or higher
Processor Base frequency (GHZ)	2.5 or higher
Processor Discription	Intel Core 15
Processor Number	Intel Core 15-14500
Out of band management	NA
Cache (MB)	24
Graphics	
Graphics Type	Integrated
Graphics Card Description	UHD graphics
Size of Memory in case of Dedicated Graphic Card (GiB)	0
Size of VRAM in Case of integrated Graphics (MB)	0
Operating System	
Operating System (Factory Pre loaded)	windows 11 Professional
Recovery Image Media	CD from the OEM/Stored in partition of Hard disk /USB Drive from the OEM /On Line /Cloud
OS certification	windows
Memory	
Type of RAM	DDR5
Ram Size (GiB)	16
RAM speed(MHZ)	4800
Total no of DIMM Slots Available	4
No of Dimm Slots populated	2
RAM Expandibility	64
Storage	
Types of Drives used to populate the internal Bays	SSD
Number of internal Bays Populated with HDD	0
Capacity of Each HDD	NA
Total HDD Capacity(GiB)	0
No of internal Bays populated with SSD	1
Capacity of each SSD (GiB)	512
Total SSD Capacity (GiB)	512
Optane Memory	0
Display	
Display Size	23.8
Display Type	Non Touch

Panel Technology	IPS/TN/VA
display Resolution	1920*1080
Availability of Web Cam integrated with display	yes
If yes , Resolution of Web Cam	FHD
Availability of Speakers integrated with display	yes
if Yes , speakers available	2
Connectivity	
Wireless connectivity	Yes
If Yes, Types of wireless connectivity	wifi 6
No of ethernet ports	1
Types of Ethernet Ports	10/100/1000 on board integrated gigabit ports
Bluetooth Connectivity	Yes
If Yes , Version of Bluetooth Available	Bluetooth version 5.3
Ports	
No of USB Version 2 Points 0 ports	0
No of USB Version 3 point 2 , Gen 1 Ports	2 or higher
No of USB Version 3 point 2 , Gen 2 ports	3 or higher
No of USB Type C ports	1 or higher
No of serial Ports	0
No of VGA ports	0
No of HDMI Ports	1
No of DP ports	1
Generic	
Optical Drive	N/A
Audio In	Yes
Audio Out	Yes
Headphone out	Yes
Microphone in	Yes , Dual - Array
Stand	Height adjustable
Power	
Power supply	Internal(without any adapter)
Power supply capacity (watt)	150 or higher
Minimum power efficiency	85 -90
Certification	
BIS Registration	Yes
ROHS Compliance	Yes
BEE/ Energy Star for given model	Yes
Other certification	TCO , UL,FCC, CE, ISO 9001,14001,27001/20001
Mouse connectivity	wired
Type of mouse	optical scroll
Keyboard Connectivity	wired
Type of Keyboard	standard
Operating Conditions	
Minimum Operating Temperature	5 degree celsius
Maximum Operating Temperature	35 degree celsius
Minimum Operating Humidity	5
Maximum Operating Humidity	90
Warranty	
Onsite Oem warranty	5
OS certification	Windows & UBUNTU/Redhat/Suse/Linux

4. UPS

		600 VA UPS
S/N	Parameter	Minimum Specifications
1	Capacity	600 VA or more Line Interactive
2	Technology	Automatic Voltage Regulation
3	Input Frequency Range	50 Hz +/- 5%
4	Output Frequency Range	50 Hz +/- 5%
5	Input Voltage	160 V - 280 V, Single phase AC
6	Output Voltage	180VAC - 250 VAC +/- 10%
7	Voltage Regulation	+/-10% (or better)
8	Output Waveform	Modified Sine Wave
9	Output Power Factor	0.6 or more
10	Battery type	SMF-VRLA built-in. Minimum Vah should be 84 Vah
11	Battery make	Exide/Quanta/Uplus/NED/Panasonic /Yuasa/Rocket (Battery
12	Battery Backup	Minimum backup of 15 Minutes
13	Operating Temperature	0 to 40 Degree Celsius
14	Alarms & Indications	All necessary alarms & indications essential for performance monitoring of UPS like mains presence or fail, UPS mode, low battery, overload
		<ul style="list-style-type: none"> If input voltage goes outside the range 160V-280V, the system shall switch over to UPS mode.
		<ul style="list-style-type: none"> Over Voltage, short circuit and overload at UPS output terminal, no load shut down.
		<ul style="list-style-type: none"> Under voltage at battery terminal, Battery over charge
15	Protections	<ul style="list-style-type: none"> It should protect from input voltage variation
16	Certifications	BIS certified at the time of bidding
17	Warranty of UPS and Battery	The UPS warranty must be 3 years, during the contract bidder has to ensure the battery life to provide required backup time & during the contract period as when required bidder has to replace the batteries without additional cost to the tenderer. Batteries support must be up to 3-years
18	Certifications	BIS, ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 20000-1:2011, ISO 27001:2013, ISO 50001:2018

Revised specification of Hardware and Microsoft Office with ATC

19	Web Support	It is mandatory to provide online centralized call tracking system Like OVSD (Open view Service Desk) for monitoring of logged calls viewing through web / windows based access for at least 2 officials.
----	-------------	---

Specifications

Print Speed (ppm)	Multifunction Machine Printer with Minimum 1 Year On Site Warranty, Including Cartridge and Power Cord/Adapter
Print Technology	Inkjet
Type of Printing	Colour
Print Size (mm)	A4, A3 and Legal
Maximum Print Speed (ppm) at 1200 x 1200 dpi (A4 Size)	21 to 25
Minimum Print Speed (ppm) at 1200 x 1200 dpi (A4 Size)	21 to 25
Minimum Speed per Minute (ppm) at 1200 x 1200 dpi (A4 Size)	11 to 15
Minimum Speed per Minute (ppm) at 1200 x 1200 dpi (A4 Size)	11 to 15
Automatic Duplex Printing (Yes/No)	Yes
Original Document Feeder (For Scanning, Copying, Faxing)	Reverse Duplex Automatic Document Feeders (RADF/DADF)
Number of Main Paper Trays	2
Connectivity	USB Port, Ethernet Port, Wi-Fi

DECLARATION

I/We hereby undertake to abide by all the rules and regulations formulated by this office and mentioned in the Sealed Quotation Notice No. _____ date. _____ of the Principal, R.D.S. Degree Mahavidyalaya, Kundabai. I/We also undertake to follow the final decision taken by the Principal, R.D.S. Degree Mahavidyalaya, Kundabai in case of any dispute in future and we will supply materials within 07 days of receipt of supply order.

Name of the Vendor/Bidder/Manufacturer

Checked mandatorily to be submitted by the Vendor/Bidder

1. Declaration that we will supply material within 07 days of receipt of supply order
2. GST Return (Maximum 02 Years)
3. IT Return (Maximum 02 Years)
4. Valid PAN Number
5. Brand / Company authentication certificate


Principal
R.D.S. Degree Mahavidyalaya
Kundabai, Mayurbhanj